|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| EXHIBITOR NAME DELIVERY DATE & TIME TO STAND    HALL & STAND No COLLECTION DATE FROM STAND | | | | | | |
| **Number and Type**  **of Packaging** | **Description of Goods** | | **Gross Wt. Kg** | **Dimension cm** | | |
| **L** | **W** | **H** |
|  |  | |  |  |  |  |
|  | | | | | | |
| **We require the following services: (tick as required)** | | |  | | | |
|  | | | | | | |
| **🞎 Global transport service (air/road/sea)** | | **🞎 Return shipping service (air/road/sea)** | | | | |
| **🞎 Receipt at port / airport and delivery to fair site** | | **🞎 Any other services please list below** | | | | |
| **🞎 Temporary customs clearance** | | **Collection Address / Special instructions:** | | | | |
| **🞎 Permanent customs clearance** | |
| **🞎 Unloading / Reloading via warehouse** | |
| **🞎 Unloading / Reloading direct to stand** | |
| **🞎 Forklift for erection / dismantling work on stand** | |
| **🞎 Empty case storage** | |
| **🞎 Full goods storage** | |
| **🞎 Receipt of courier shipments** | |

|  |  |  |  |
| --- | --- | --- | --- |
| COMPANY |  | SIGNED |  |
| ADDRESS |  | NAME (please print) |  |
|  |  | CARD PAYMENT  (Please provide contact name & contact details to obtain payment information) |  |
| TELEPHONE |  | EMAIL ADDRESS |  |
| COMPANY REG NO. |  | VAT NUMBER/TAX ID |  |
| GB EORI NUMBER |  | EUROPEAN EORI NUMBER |  |

**PLEASE SIGN TO CONFIRM ORDER AND PROVIDE PAYMENT INFORMATION ABOVE**

All companies will be credit checked on placement of order. If credit is agreed, we will invoice after the event.

If credit is refused, full payment must be received before delivery to stand.