

* Please note the image above is a visual aid only and designs may be subject to change. We are unable to provide each exhibitor with an individual image of their exact stand dimensions and number of corners sold.

Pavilion Build

- Back wall - Height of the stand is 2480mm. However please be aware that some stands on level 1 (perimeter) have a height restriction of 1984mm, if you are unsure if this effects your stand please contact the Operations Team.
- Grey carpet
- Company Name & Stand Number on back wall
 - The company name printed onto the name board is the name recorded in your Exhibitor Portal. If you have registered sharers on your stand, their company name will not be included.
 - Should you wish for a different company name on the nameboard please contact the [Operations Team](#). Any name change request after **4 November 2024** and any alternatives made onsite will be subject to a fee.

The colour of each region, which is reflected on the curved side panels will be confirmed in due course.

Electrics & Lighting

- 1 x 500w twin flush universal socket
- 1 x Long Arm LED Flood light.

If you wish to order additional electrics or lighting, please order these with [Full Circle](#).

The power to all stands will be switched off 30 minutes after the close of the show each day. Please also remember to order a 24-hour supply for the open period if required.

Basic leading guidelines for socket outlets:

500-watt socket	PC Computers, TV's, videos, spotlights to 500w & refrigerators
1000 watt socket	Domestic filter coffee machines & lighting up to 1000w
2000 watt socket	Kettles* & machinery up to 2000w
3000 watt socket	Hired coffee machines, machinery 2000w - 3000w

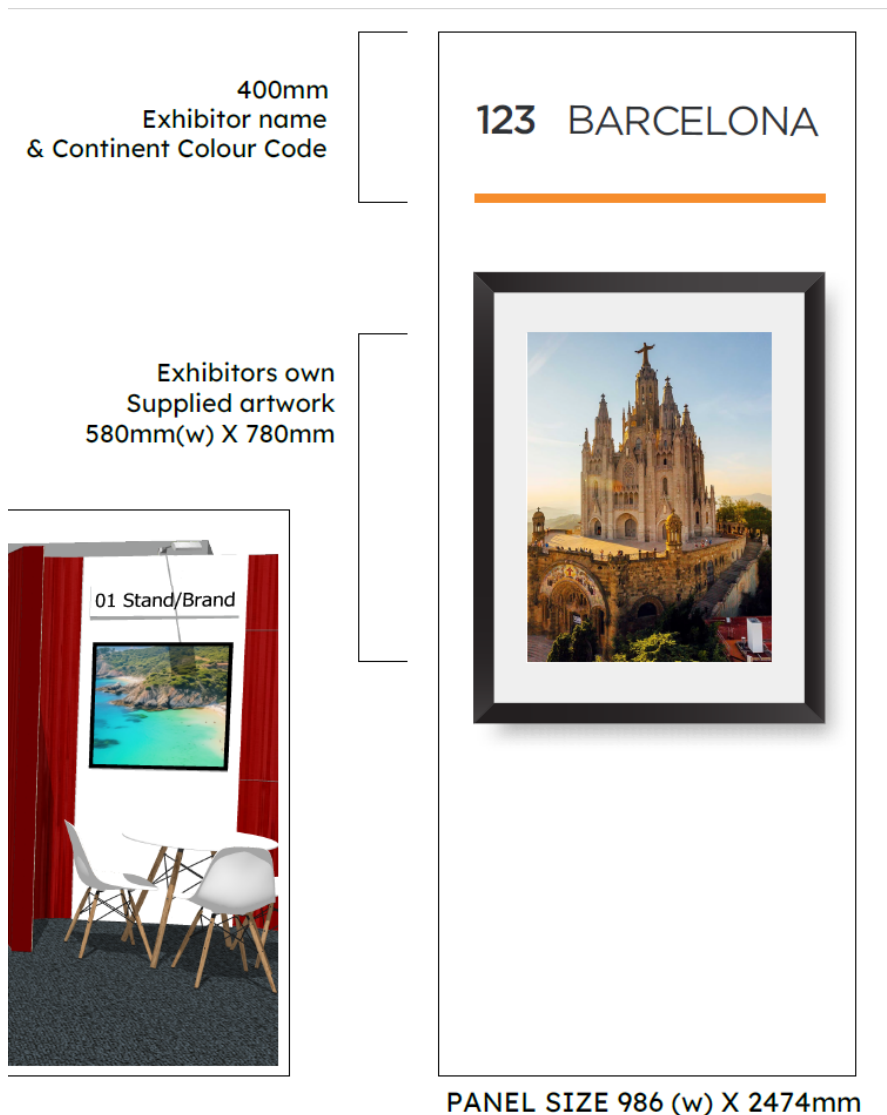
Furniture

- 3 x White standard height chairs (if you require an additional chair, please contact the Official Furniture Supplier who will be able to provide you with a quote).
- 1 x White standard height table
- 1 x White waste bin

Please note that no other furniture is permitted to be ordered from the official supplier or provided by yourself for these stands as the furniture provided is designed to fit the space and no furniture is permitted in the aisles.

Graphics & Artwork

1 x Framed Poster (black frame) - 580mm (w) x 780mm (h) plus 20mm bleed



How to submit your artwork

DEADLINE DATE: 4 November 2024

We would be grateful if you would send us your ready to print artwork as a high-resolution pdf or eps file. Please see the artwork file specification [here](#). Please be advised that we are unable to accept We Transfer files, and it is recommended you submit your artwork via Smartsheet using this [link](#). If you have any queries about submitting artwork, please do not hesitate to email iltm.operations@rxglobal.com

Internet & Connectivity

Wi-Fi is provided for all exhibitors and buyers to the event. This will be in operation from Monday 2 – Thursday 5 December. Wi-Fi is accessed by entering your surname and badge number into the login page.

Safety Questionnaire

It is a compulsory requirement that each exhibitor completes the attached Safety Questionnaire. As we are providing the artwork/furniture for you, you do not need complete Part 3 of the form which we have crossed out. You just need to complete and Part 1 and 2 of the form. Part 2 is to confirm that all electrics you will be plugging into the socket provided are in good condition. Please return the completed form to us as soon as possible and no later than **11 October 2024**.

Display Items

Please note that no other display items such as AV equipment (TV screens) or graphics (pull up banners) are permitted to be displayed on these stands.