



Safety Questionnaire – Pavilion Stands

PLEASE RETURN THIS FORM TO:

Email: plans@opssquad.co.uk

DEADLINE TO RETURN FORM:

11 October 2024

PART 1 – Contact Details

EXHIBITING COMPANY NAME: _____ STAND NO.: _____

CONTACT NAME: _____

EMAIL: _____

PART 2 – Electrical Conformity

This section must be completed in FULL by all exhibitors; if you do not complete this section of the safety questionnaire no stand power will be supplied to your stand.

NOTE: this disclaimer does not ask you to accept responsibility for the electricity supply and fittings provided as part of the Luxury Shell Scheme package.

I agree to the following terms:

- I confirm that all electrical equipment (ie. Laptop, chargers) used by all stand participants will be in proper working condition.
- I confirm that responsibility will be taken at all times to ensure that electrical equipment is in proper working condition.
- I, the undersigned will ensure all stand participants are aware of the electrical conformity requirements.

COMPANY: _____ STAND NO: _____

SIGNED: _____ PRINT NAME: _____

DATE: _____ BUSINESS STAMP (if applicable): _____

PART 3 – Fire Safety / Decoration

The following Items or information MUST be submitted with this form. Please tick either yes or no for ALL of the following items and submit any related fire rated test reports to prevent any issues onsite:

		YES	NO	COMMENTS
1	Will you be decorating your walls? (see comments)			This can be with graphics, banners, artwork, posters etc
2	Are your decorations smaller than A1 in size (23.4 x 33.1 inches)?			If no, please ensure you complete point 3
3	Have you submitted a fire certificate/classification for the decorations on your stand?			It is compulsory to provide a certificate that confirms your decorations conform to the French fire-rating standard EN 13 501-1: M1 or European B standards: Fire retardant
4	Will you bring any floor coverings ie. Carpet/rugs?			If yes, please email details to plans@opssquad.co.uk including the size
5	Will you be painting your walls?			If yes, this will need to be applied to previously authorized wood or materials, be water based and have official back up reports
6	Will you have any floral displays?			Please note plastic and synthetic flowers are not permitted.
7	Will you be using furniture that is not supplied in your package or by Xpect the official furniture supplier?			If yes, it is compulsory to provide a certificate that confirms your furniture conforms to the French fire-rating standard EN 13 501-1: Large pieces of furniture: M3 or D Light-weight structures: M3 or D Upholstery filling: M4 or E Covering: M1 or B
8	Do you have any other items that you will use to decorate your stand?			If yes, please complete the comments section below with the details.

Comments: